



# Wedding Timeline

- Book in your main suppliers; Photographer/Videographer, Celebrant, Florist, Musician – suppliers will book out in advance, therefore do this earlier on to ensure you don't miss out on your favourite!
- Schedule a meeting with Kelly to chat about your plans and put together your timeline; weekends book out in advance, therefore reach out early to lock in a date.
- Book in your menu tasting as soon as possible – these are held on a Wednesday, Thursday or Friday at lunchtime two months prior to your wedding.
- Your menu tasting selection is due two weeks prior to your tasting; you'll taste three mains and three sides for the Tableshare Menu, or two entrées and two mains for the Three Course Menu.
- You'll be emailed a Wedding Checklist two months prior to your wedding, this document contains final numbers, menu selections, dietary requirements, ceremony information and supplier contact information etc. This document is to be filled out and returned to Kelly by the last business day three weeks prior to your wedding.
- Final numbers are due to Kelly via your Wedding Checklist on the last business day three weeks prior to your wedding.
- An Event Report will be created once Wedding Checklist is received, you'll be sent this for approval, then we are all systems go!
- Your seating plan is due two weeks prior to your wedding, please use the seating template you have been sent with the welcome letter to ensure the names are clear and the table positioning is correct.
- A floor plan will be created for your reception showing the room layout and all guests with dietary requirements will be marked up. Once approved, this floor plan should be sent to your florist as this is helpful with their set up.

*And always... remember to ask as many questions along the way as possible!*

*Now let's get married!*  
♡ Kelly xx

*Bendoolery*  
— Estate —

